## When shopping online...

- Know who you're dealing with. If you've never heard of the seller, check on its location and reputation with the Better Business Bureau or the state attorney general's office.
- Protect your privacy. Provide personal information only if you know who's collecting it, why, and how it's going to be used.
- Guard your passwords. Use different passwords when you're making a purchase than you use to log on to your computer or network.
- Pay the safest way. A credit card offers the most consumer protections.
- Order only on a secure server.

  Look for an unbroken key or
  padlock at the bottom of the
  browser window to ensure your
  transmission is protected.
- Check shipping and handling fees. Don't forget to factor these into the cost of the order, and to choose the delivery option that best meets your needs.
- Track your purchases. Keep printouts of the web pages with details about the transaction, including return policies if you're not satisfied.

Federal Trade Commission
1-877-FTC-HELP www.ftc.gov
For The Consumer

